

GENERAL MEMBERSHIP MEETING #111

April 29, 2026 | Hybrid

In Person: 300–380 West 2nd Ave, Vancouver, BC V5Y 1C8

Virtual (Zoom): https://us02web.zoom.us/join/4u__zBmlQziBjrhDa-2IMA

MINUTES

Executive Board Members Present:

Present In-Person: **Keith Martin Gordey** (President), **Liza Huget** (Vice President), **Sandy Abley** (Treasurer), **Shawn Macdonald** (Secretary), **Brian Doe Chua** (Director).

Present on Zoom: **Dax Belanger** (Director), **Fred Ewanuick** (Director), **Leanne Buchanan** (Director).

Absent: **Aliza Vellani** (Director), **Anisha Cheema** (Director), **Lexa Doig** (Director), **Raugi Yu** (Director).

Staff: **Karla Laird** (Executive Administrative Director), **Lesley Brady** (Director of Contracts), **Henry Williams** (Manager of Engagement), **Bethany Rosen** (Office Assistant), **Christina Nelson** (Office Coordinator), **Francis Guo** (Assistant Rep, Film & TV), **Kenneth Perez** (Assistant Steward, Residuals), **Raeanne Madge** (Administrative Assistant), and **Tracy Ho** (Industry Relations Officer).

Guests: **Chris Girodat**, Parliamentarian

Members: **Present In-person: 25 Members** (21 Full Members, 1 Apprentice Members and 3 Background Members) – Including the Executive Board.

Present on Zoom: 85 Members (76 Full Members, 4 Apprentice Members and 5 Background Members) – Including the Executive Board

1. CALL TO ORDER

- Quorum was achieved (30) and the meeting was called to order at approximately 6:00 p.m. with the President (Keith Martin Gordey) in the Chair.
- Member 1356 (*Liza Huget*) read the Land Acknowledgement and Member 13218 (*Stefania Indelicato*) read the Equality Statement.
- The President introduced the panelists.

2. ZOOM INSTRUCTIONS

Karla Laird reviewed the meeting procedures and participation instructions including meeting attendance verification, zoom and in-person discussion procedure, and speaking time.

3. RULES OF ENGAGEMENT

Chris Girodat, Parliamentarian, walked members through the rules of engagement, including motion procedures and the 3-minute speaking limit.

4. ADOPTION OF AGENDA

Resolved. A motion entertained by the Chair (*Keith Martin Gordey*), moved by Member 13218 (*Stefania Indelicato*) and seconded by Member 11231 (*Joyce Robbins*) that the agenda be adopted as amended, was carried.

Abstained – 1

5. DIRECTOR OF CONTRACTS REPORT (Moved Forward by Agenda Amendment)

Lesley Brady shared negotiation updates on the BC Master Animation Agreement, National Commercial Agreement and Ubisoft Agreement.

6. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

a. General Membership Meeting #109 – December 10, 2025

#26/MEM#111 – 292 Resolved. A motion by Member 799 (*Frances Flanagan*), seconded by Member 7171 (*Angela Moore*), that the meeting minutes from General Membership Meeting #109 be adopted as presented, was carried.

Abstained - 5

b. Special Membership Meeting #110E – January 8, 2026

#26/MEM#111 – 293 Resolved. A motion by Member 10099 (*Kandake Ikheyla*), seconded by Member 11232 (*Jacqueline Robbins*), that the meeting minutes from Special Membership Meeting #110E be adopted as presented, was carried.

Abstained - 6

7. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING

No business arose from the minutes of the previous meeting.

8. PRESIDENT'S REPORT

The President spoke to recent and upcoming activities, including Creative Industries Week in Victoria that took place earlier in April, the Canadian Labour Congress conference in Winnipeg in mid-May, and the Town Hall on May 8, 2026, which will focus on preference of engagement.

9. RATIFICATION OF NEW BOARD MEMBER

The Chair noted that the ratification of the Executive Board Member would not be taking place at this meeting, as the Parliamentarian confirmed that, per the UBCP/ACTRA Bylaws, ratification is required to be conducted by electronic vote. An electronic ballot will be distributed to the membership in due course.

10. TREASURER'S REPORT

The Treasurer reported that overall revenue is up significantly from last year, with Film & TV revenue showing particularly strong growth.

11. BYLAW CHANGE – RECOMMENDATION FOR RATIFICATION

Executive Board Secretary Shawn Macdonald presented the proposed amendment to UBCP/ACTRA Bylaws Article 5.7(b) Qualifying Credits, noting it is being expedited ahead of the AGM due to its operational impact. The amendment shifts the responsibility of verifying school accreditation from staff to the applicant, who must now provide proof that their institution and course of study meet the required criteria.

#26/MEM#111 – 294 Resolved. A motion by Member 7171 (*Angela Moore*), seconded by Member 799 (*Frances Flanagan*), that the proposed amendments to the UBCP/ACTRA Bylaws Article 5.7(b) Qualifying Credits, be sent to the membership for ratification, was carried.

Abstained - 3

12. COMMITTEE REPORTS

Sandy Abley reported on the following 2 committees:

a) Scholarship and Bursary Committee

The Scholarship and Bursary Committee completed its first adjudication of 2026 in early April and the next adjudication will take place in October 2026, with member notifications going out in September.

b) Guardians of Minors Committee

The committee is actively seeking new parent and guardian volunteers to ensure its continuity and members were encouraged to complete the recently distributed survey to help guide resource allocation and identify priority areas for member benefits renegotiation.

Shawn Macdonald highlighted the following 2 committees:

a) Queer Performers Committee

A member survey was recently conducted to gather data to update an industry-facing document on working with queer performers. Upcoming initiatives include a trans roundtable celebration and a Pride screening event featuring short films by queer-identifying filmmakers.

b) Governance Committee

The Chair advised that a full package of proposed bylaw amendments will be presented at the AGM this fall and encouraged all members to review the materials in advance and attend to vote.

Women's Committee

Member 13218 (*Stefania Indelicato*) shared on behalf of Board Liaison Anisha Cheema that the Women's Committee sponsored the International Women's Day event, honouring this year's recipient Enid-Raye Adams and encouraged women and female-identifying members to consider running for the Executive Board.

Voice Committee

Brian Doe Chua spoke on a strong year of contract promotion, in particular, attending a number of BC-based video game industry events where the efforts resulted in 24 video game productions signed in BC last year, with 3 more added in the first 2 months of 2026.

Mental Health & Accessibility Committee

Liza Huget reported that an Accessible Sets Committee was successfully established through the BCMPA negotiations, with its first meeting held recently.

13. **MANAGEMENT REPORT**

Update on Iron Mountain Records Digitization Project

Karla Laird provided an update on the Records Digitization Project including the establishment of the Board Digitization Project Committee for governance oversight. Early results show that a significant portion of records do not require digitization, and storage costs are already trending downward. Next steps include finalizing protocols and developing a long-term digitization plan.

Manager of Engagement – Henry Williams

Henry Williams spoke on the wrapping up of dues season, attending the Kamloops Film Festival and Victoria's Creative Industries Week, and the return of the UBCP/ACTRA Awards on November 21, 2026 at the Hollywood Theatre.

14. OTHER BUSINESS

Members inquired about residuals on tax forms, verticals, the current pace of the industry, direct casting, the office lease, and concerns around American actors working in Canada and its effect on local opportunities.

15. GOOD AND WELFARE

- Member 11232 (*Jacqueline Robbins*) noted that they will be participating in an upcoming Run-n-Gun production, acknowledging that while work has been slow, they are taking advantage of available opportunities within the industry to stay active.
- Member 10099 (*Kandake Ikheyila*) announced the launch of upcoming wellness workshops and a podcast focused on cellular health, offering members an opportunity to deepen their understanding of health at the cellular level.

Motion to adjourn.

8. CONCLUSION OF MEETING

The meeting was adjourned at approximately 8:41 p.m.

President: Keith Martin Gordey

Secretary: Shawn Macdonald